NEW ADMISSIONS POLICY BEGAN SEPTEMBER 15, 2012

All application materials will now be sent to the NMSU Graduate School at http://prospective.nmsu.edu/graduate/apply/index.html

DO NOT SEND ANY MATERIALS TO THE DEPARTMENT
Steps for application to the SPED Program
1) Fill out the graduate school application found at http://prospective.nmsu.edu/graduate/apply/index.html

2) Pay $40.00
3) Upload Supplemental Materials
   a. Unofficial Transcripts for all schools attended (can scan or use PDF)
   b. Resume or Vitae (2 page maximum)
   c. Letter of Interest (one page)
   d. Names and email address of three references
      i. If you are currently in school all references must come from professors
      ii. If you have been out of school for at least one year, you may use professors and/or professionals
   e. GRE Scores (analytical, quantitative, writing) or Psychometric scores on the Miller Analogies Test; Note: Applicants for the Alternative Licensure and Visually Impaired programs are not required to submit results for the Miller Analogies Test or the Graduate Record Exam
   f. Other optional materials (sample writing, evidence of scholarship, indication of membership in a group, or extenuating factors highlighted by applicants in their letters of interest (requested only for MA, mandatory for PhD/EDD programs).

With the electronic application you may work on completing the application in increments and return to the system as needed. You will not be allowed to submit your application until all required supplemental materials are uploaded.

The department will receive the application electronically once everything is uploaded and you submit the application.

**There is one important point to consider regarding the three letters of recommendation. Providing the names and email addresses of your references will trigger an email request for a letter of recommendation to the named references. These letters must be uploaded by these individuals or your application will remain incomplete. Please check back with your recommenders to make sure these letters has been uploaded. It is each student’s responsibility to check back with the individuals writing the letters to make sure they will upload them on time. Again, an application is considered incomplete unless every individual (all three) listed as your references have uploaded all the letters.** We will receive the letters once they are up-loaded. You will not send your official transcript until you hear from the graduate school that you have been accepted to the graduate program in
Special Education. You also will receive a letter of acceptance from the Program Director.

ONLY APPLICATIONS AND SUPPLEMENTAL MATERIALS WHICH ARE SUBMITTED ONLINE WILL BE ACCEPTED.

If you would like additional information, or if you are planning to visit the campus, please contact me to schedule an appointment by emailing me at vwhite@nmsu.edu. Also be sure to check out our website: http://spedcd.education.nmsu.edu/sped/

We look forward to hearing from you!

Sincerely,
Victoria White, Ph.D. Assistant Professor
Program Director, Special Education Program
Department of Special Education and Communication Disorders